

Minutes of the Annual General Meeting of **Manuden Parish Council** held in the **Community Centre on Thursday 18<sup>th</sup> May** starting at 9.30 pm

Present:

Cllr J Kershaw (Chairman)  
Cllr J Archer ( Vice Chairman)  
Cllr S Hannington  
Cllr K Hardy  
Cllr E McLean  
Cllr R Dale- Cooke

In Attendance: Mr C Bartram(Clerk)  
D Cllr J Loughlin  
C Cllr R Gooding  
0 Members of the public

Apologies Cllr F Womack

There were no Disclosures of Interest.

The meeting began with the **Election of Officers.**

**Chairman: Cllr Kershaw** was nominated by Cllr Hannington and seconded by Cllr Hardy. She was unanimously elected.

**Vice Chairman: Cllr Archer** was nominated by Cllr Dale-Cooke and seconded by Cllr McLean. He was unanimously elected.

**Allocation of Councillor Responsibilities:** These were reviewed and it was noted that the Park subcommittee was being renamed as the Scarecrow Trail subcommittee. Except for minor modifications, councillors agreed to continue with their responsibilities as in the previous year.

Minutes of  
Previous  
Meeting

The minutes of the previous meeting were approved and signed.

Matters  
Arising

**War Memorial** We have received official permission from UDC to cut the tree affecting the site and are now in a position to apply to the Essex Heritage Lottery fund for a grant in order to go ahead with the restoration.

**Road Signs and Parking signs:** Applications have been made to the LHP for signs at Maggots End and the Primary School and a reminder was made to apply for **repeater speed** signs at the northern end of the village.

**Essex Village of the Year:** Cllrs Archer and Hardy met with the judges to explain our application and spoke about the high quality of life in the village, the friendliness and all the different activities and organisations across the full age range.

The Clerk had been contacted by the Churchwarden, Valerie Bartram, who said how delighted she was with the efforts of all the village organisations in preparing their flower displays for the **Manuden Village Picnic**. The day had been a great success with many families attending and over £1300 had been raised in aid of the **Church Roof** restoration fund.

The Council then discussed the **County Court Order** that had been served on the Council by Sutcliffe Play. The councillors felt very strongly that the order should not be referred to the **Small Claims Mediation Service**. Cllrs Archer, Hardy and McLean (subject to availability) agreed, should it be necessary, to give witness evidence at a final hearing and also agreed that a request to move the case to Hertford should be made.

Other issues

Ideas on what to spend the £500 **New Homes Bonus** from UDC were discussed and it was decided to return to the matter at the next meeting

Sub  
Committee  
Reports

**These items had been presented earlier in the evening at the Annual Parish Meeting**

Plans

### **Applications Received**

Ref. No: UTT/17/1150/FUL26 Mailers Lane Manuden Construction of 1 no. 3 bed dwelling on the land adjacent to and within the site boundary of 26 Mailers Lane *The Council made no comment on this application*

Ref. No: UTT/17/1060/HHF 11 Mallows Green Road Manuden Replacement of slate tiles with zinc sheet roofing on single storey rear extension . *The Council made no comment on this application*

Ref. No: UTT/17/0839/HHF Hill House 12 Carters Hill Manuden First floor garage loft conversion with flat roof dormer and main house fenestration alterations *The Council made no comment on this application*

Ref. No: UTT/17/0774/LB Hill House 12 Carters Hill Manuden Main house fenestration alterations and internal wall removal *The Council made no comment on this application*

### **Applications Decided**

UTT/17/0352/HHF 26 Mailers Lane Manuden| Proposed erection of lobby to the front of the property. *Approve with Conditions.*

Finance

The Council reviewed and were satisfied with the system of internal controls and then the Clerk presented the **Annual Governance Statement** which the Council approved.

The Clerk then presented the signed **Accounting Statements for 2016/17** these were considered, approved and then signed by the Chairman.

Items of  
Interest.

Cllr Hannington reported on a meeting at **Stansted Parish Council** which she attended on behalf of The Council. **Ace of Spades** were praised for the quality of their work in the churchyard but they were asked to take a little more care when strimming round the graves and plants. It was suggested that MVCC prepare some **information flyers** to be kept in the entrance hall for people who may be interested in booking the Centre.

There being no further business the meeting ended at **10:27pm**  
Date of the next meeting **Thursday 6<sup>th</sup> July**